

Procurement Committee Charter

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Purpose

The purpose of this charter is to define the objectives, membership, decision making, meeting schedule, and roles and responsibilities associated with the StateRAMP, Inc. dba GovRAMP (GovRAMP) Procurement Committee.

Background

State and local governments have taken steps to secure their systems and databases, but little has been done to validate security compliance and provide ongoing oversight of third-party service providers offering and/or using Platform as a Service (PaaS), Infrastructure as a Service (IaaS) solutions to manage state or local government data including PII, PCI, and/or PHI. At a time when cyber criminals have identified state and local governments as easy targets to exploit, governments must do more than simply adopt cybersecurity standards. Developed with government procurement, public policy, IT, and information security officials, GovRAMP was created as a direct response to the lack of a commonly adopted cybersecurity verification program and duplicative verification costs for service providers.

GovRAMP was formed in partnership with state government Chief Information Officers (CIOs), Chief Information Security Officers (CISOs), Chief Privacy Officers, and Procurement Officials



and private industries experts who serve state governments. The GovRAMP mission is to help state and local governments protect citizen interests while reducing service provider costs with a “verify once, serve many” model and to implement a standardized approach to cloud security verification and ongoing risk assessment.

GovRAMP membership is comprised of public sector and private sector leaders.

Objectives

The GovRAMP Board of Directors (Board) will establish committees as necessary to support GovRAMP’s business needs. Each committee will operate under a charter approved by the Board and exist for the period and for the particular purpose defined in the charter. The Board can delegate some powers to committees with ultimate oversight and authority held by the Board. Committees serve at the pleasure of the President and may be dissolved or revised at any time. Committee and task force members may be removed at any time by the President.

The Procurement Committee aims to create and refine procurement best practices for 3rd Party Risk Assessment and Mitigation Programs (RAMP) within State, Local, and Education (SLED) organizations. The committee provides expertise and advice, promoting information sharing among public and private sector members.

The Committee shall:

1. Be comprised of five to seven public sector voting members and three to five non-voting private sector advisors, as well as non-voting GovRAMP Partner advisors.
 - a. Voting members must be representatives from public sector organizations within the SLED community and will hold a two-year term.
 - b. Non-voting private sector advisors will provide expert guidance and industry insights and will hold a two-year term.
 - c. GovRAMP Partners will be selected by GovRAMP and provide expert guidance and industry insights and will hold one year terms, with no reappointment term limit.
2. Elect nominees to be recommended for Chair and Vice Chair annually.
 - a. Chair and Vice Chair candidates will be recommended to the Nominating Committee, who will make final recommendations to the Board for appointment.
 - b. Chair and Vice Chair will work with staff to further define goals on an annual basis.
3. Conduct virtual meetings quarterly with ad hoc meetings as needed.



A majority of current voting members of a committee must be present to conduct a vote. Every committee member is entitled to a vote in the committee business. A simple majority vote is sufficient to approve measures under consideration. Voting will take place in a manner consistent with the laws of the state of Indiana. Anytime a vote results in a tie, the President shall cast the deciding vote.